

## Doing Business Together section

### Guide to the form

- When completing the form, please show clearly that registration project meets all the eligibility criteria following five aspects of the Doing Business Together section: orientations, progress, examples of partnerships, promotion and profile of entrepreneurial team. In total, provide a maximum of about 2/3 de page per aspect.
- The number of characters or pages indicated for each question corresponds to the maximum amount of space available for the answer on the form, spaces included.
- Photographs attached to the registration form may be selected for publication by OSEntreprendre, posted on our website or used to promote the event. You are responsible for obtaining permission to publish or post your photographs from any individuals who may appear in them.

### The online registration form in 6 steps

#### 1. Eligibility

Confirm that your registration meets all the eligibility criteria.

#### 2. Creating your file

To create your file, you must provide a valid email address. For security reasons, you will be asked to confirm that you have created a file by clicking on a hyperlink sent to this email address. You can then continue with the next steps on the registration form.

#### 3. Identification

Use this section to identify your business, the main entrepreneur and the entrepreneurial team.

#### 4. Evaluation Criteria

##### ○ Orientations

- Describe the business' supply orientations with regard to Québec companies, objectives, components, the connection with the business' values, etc. If you have a purchasing policy, how long have you had it and what are its components? (Maximum 2500 characters)

##### ○ Progress

- Describe how the enterprise's purchasing strategy works: initial situation, observations, progress, difficulties and issues encountered, adjustments and current situation. (Maximum 2500 characters)

##### ○ Examples of partnerships

- Share one to three inspiring examples of collaboration with primarily Québec businesses (according to the information in the Registraire des entreprises du Québec), discussing, for example, logistical changes, economic impacts or the richness of the human relations developed. (Maximum 2500 characters)
- Enter the name(s) of the supplier(s) listed in the answer to the previous question as well as their Québec enterprise number (NEQ).

##### ○ Promotion

- Describe how the purchasing strategy is currently presented and promoted to your different stakeholders (employees, networks, community etc.) and the next steps planned in this matter. (Maximum 2500 characters)

##### ○ Profile of entrepreneurial team

- Describe the profile of the entrepreneurial team, specifying everyone's role and competencies. (Maximum 1000 characters).
- Identify the three arguments to be made to convince an entrepreneur in your region to do business with Québec companies. (Maximum 1500 characters)

#### 5. Showcase your project

Showcase your project by attaching photographs, videos, etc. You must add at least one (1) photograph of the entrepreneur or team of entrepreneurs. The use of supporting documents other than those already indicated is optional.

#### 6. Register my project to the OSEntreprendre Challenge

When you have completed the registration form, make sure that you click on REGISTER before the official deadline. Once you have submitted the form, you will no longer be able to access it.

**Registration deadline: Tuesday, March 9, 2021, at 4:00 p.m. | [osentreprendre.quebec](http://osentreprendre.quebec)**