

Student Entrepreneurship Division

Eligibility criteria

Eligible projects

- The project must meet the **definition of an entrepreneurial project**.
- The aim of an entrepreneurial project is to **create a product, service or event** with a view to **satisfying a need or demand in the community, finding a solution to a problem or improving a situation** for a target group that goes beyond the project participants themselves (e.g. a school, the community, families, groups).
- Entrepreneurial projects allow students to develop various **entrepreneurial values and qualities** such as self-confidence, perseverance, initiative, creativity, a sense of responsibility, autonomy and team spirit.
- Entrepreneurial projects place students at the heart of the action, allowing them to **participate actively in the decisions** and tasks required to carry out all steps involved.
- Entrepreneurial projects done at school or as extracurricular projects must be carried out over the course of the school year (from July 2017 to June 2018). **Most project activities must have begun before the application deadline.**
- The project was not entered in a previous edition of the OSEntrepreneur Challenge (known formerly as the Québec Entrepreneurship Contest) OR modifications/additions were made to a project formerly entered in the OSEntrepreneur Challenge. The project must be still entrepreneurial in nature.
- The project **is not a hypothetical project**.
- The project was not entered in both Student Entrepreneurship and Business Creation divisions of the OSEntrepreneur Challenge within the same year.

Eligible participants

- The OSEntrepreneur Challenge is open to **residents of Québec who are enrolled in a public or private educational institution recognized by the Ministère de l'Éducation et de l'Enseignement supérieur**.
- All the participants** must be students.

General information on the registration form

- When you have completed the registration form, make sure that you click on **Submit my project to the OSEntrepreneur Challenge** before the official deadline. Once you have submitted the form, you will no longer be able to access it.
- The number of characters or pages indicated for each question corresponds to the maximum amount of space available for the answer on the form.
- It is recommended that students complete the form themselves, since this will show more clearly the extent of their involvement in the project.
- Photographs attached to the registration form may be selected for publication by **OSEntrepreneur**, posted on our website or used to promote the event. You are responsible for obtaining permission to publish or post your photographs from any individuals who may appear in them.

The online registration form in 6 steps

When completing the form, please show clearly that your project meets the definition of an entrepreneurial project and explain each aspect of it clearly in order to provide an accurate picture of what is involved and to reflect the eligibility criteria.

1. Eligibility

Make sure that your entrepreneurial project meets all the eligibility criteria.

2. Creating your file

Enter your email address and choose an access code. You will receive an automatic email with a link you must use to confirm the creation of your file. You can then access your application file via the Portal of the OSEntrepreneur website at any time until you are ready to officially submit your project (before the deadline).

3. Identifying your project

Ensure that you have the following information at hand: the contact information for your educational institution, the title of the project and the number of participants. A teacher, a member of the school staff or community stakeholder must be designated as a project representative.

4. Evaluation criteria

- **Project description** (maximum 1 page or 2000 characters, spaces included)
Give a brief description of your project.
 - **Phases of the project** (maximum 1 page or 2000 characters, spaces included)
Describe the various phases of the project in chronological order, highlighting the extent of students' involvement in making decisions and performing tasks in each phase. If applicable, also describe any steps still to be completed.
 - **Mobilization**
Entrepreneurial projects foster links between the school and the community. They often mobilize the skills of people who are not directly involved in the project but who are willing to share their expertise, collaborate in specific activities or offer material or financial assistance. Complete the table by identifying the people who were mobilized by your project and the contributions they made to it.
 - **Impact** (maximum 1/2 page or 1000 characters, spaces included)
Describe the benefits (positive impact) of the project on its target group, on the school environment (class, other students, staff) and on the community (family, citizens, organizations/businesses in the region). Identify the various entrepreneurial values and qualities that were developed through this project, using concrete examples to show how they were developed.
 - **Scope of the project** (maximum 1/2 page or 1000 characters, spaces included)
Describe the scope of the project by outlining, for example, its potential for future development, the difficulties encountered in carrying it out and its level of complexity.
 - **Originality and innovation** (maximum 1/2 page or 1000 characters, spaces included)
Explain how your project is original and innovative in your community, class, educational institution, family, etc.
- #### 5. Promoting your project
- Showcase your project by attaching photographs, other images, videos, etc. You must attach **at least one (1) photograph**. Other supporting documents are optional.
- #### 6. Submitting your project to the OSEntrepreneur Challenge
- To officially submit your duly completed registration form, click on **Submit my project to the OSEntrepreneur Challenge** before the deadline.

Registration deadline: Tuesday, March 13, 2018, at 4:00 p.m. – www.osentrepreneur.quebec